


Salem
Pulmonary
Associates, PC
& Sleep Center



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Dear Patient,

Your New Patient Evaluation has been scheduled for: _____

We would like to welcome you as a new patient and thank you for choosing Salem Pulmonary Associates, P.C. and Sleep Center for your health care needs. We are a specialty medical practice providing care for patients with pulmonary and sleep related disorders. It is our goal to provide you with the highest level of care and wish to make your appointments here an informative and rewarding experience.

We encourage you to make a list of any questions you may have. During your initial evaluation we will review your complete medical history and ask questions regarding your overall health and history of symptoms, perform a thorough physical exam that may include obtaining chest X-rays and/ or performing pulmonary function (breathing) tests. Learning as much as we can about you, helps us to provide a more personalized diagnosis and treatment plan for you.

To assist us in making your first visit more efficient, please fill out each of the forms attached. We also ask that you bring the following to your appointment:

1. Current medication/allergy list
2. Picture I.D. (State issued driver's license, state issued I.D., military I.D.)
3. Current Insurance card

Please arrive 30 minutes prior to your scheduled appointment time with your completed forms and other requested information.

Failure to complete paperwork prior to your appointment may result in rescheduling.

Please feel free contact us at (503)588-3945 if you have any questions.

Thank You,

Salem Pulmonary Associates, P.C. and Sleep Center

SALEM PULMONARY ASSOCIATES, PC AND SLEEP CENTER
801 MISSION ST SE
SALEM, OR 97302-6222
503-588-3945 503-588-0256 FAX

PATIENT INFORMATION

Name: _____ DOB: _____
Last First M.I.

Home Address: _____
Street City/State Zip

Home Phone: (____) _____ Work: (____) _____ Cell: (____) _____

May we leave a message at your home? YES NO At your place of employment? YES NO

Email Address: _____ SSN: _____

Marital Status: Single Married Divorced Separated Widowed

Race: _____ Language: _____ Ethnicity: _____

Employer: _____ Occupation: _____

Employer Address: _____
Street City/State Zip

Primary Care Physician: _____ Referring Physician: _____

SPOUSE/PARENT INFORMATION/OTHER RESPONSIBLE PERSON

Name: _____ DOB: _____
Last First M.I. Relationship: _____

Home Address: _____
Street City/State Zip

Home Phone: (____) _____ Work: (____) _____ Cell: (____) _____

Email Address: _____ SSN: _____

METHOD OF PAYMENT: CASH CHECK CREDIT CARD INSURANCE OTHER

Primary Insurance Co: _____ Policy #: _____ Group #: _____

Secondary Insurance Co: _____ Policy #: _____ Group #: _____

Is this office visit due to a work injury?: _____

Signature: _____ Date: _____

Form 2A-1

Disclosure of PHI and Treatment, Payment, and Health Care Operations

Under the HIPPA Privacy Rule, Salem Pulmonary Associates, PC may disclose protected health information (PHI) for treatment, payment, or health care operations without permission from an individual under the following circumstances:

1. For our treatment, payment, or health care operations (TPO)
2. For treatment activities of another health care provider
3. For the payment activities of another covered entity or health care provider, as long as the recipient of the PHI is that covered entity or health care provider
4. For purposes of health care operations, between covered entities participation in an organized health care arrangement (OHCA)

The terms, treatment, payment, and health care operations, as well as health care provider and covered entity have specific meanings that must be understood before disclosure. Please read Form 2B-1 (Spa Office) for more information regarding your rights. Please see our Privacy Officer for an explanation of these terms.

I understand that during the course of normal business, Salem Pulmonary Associates, P.C. and Sleep Center may need to electronically transmit (fax) my medical records. I hereby authorize such transmission and absolve Salem Pulmonary Associates, P.C. and Sleep Center, its physicians, and its employees of any liability relating to such transmission of records.

If you have any questions regarding the permissibility of the disclosure or use of the information, please contact our Privacy Officer: Mark Harrison (503)588-3945.

ACCEPT: _____

DO NOT ACCEPT: _____

Signature of Individual Authorizing Release of Information

Printed Name

____/____/____
Date of Birth

Date

I hereby authorize the use and/or disclosure on my PHI with the person or person's listed below: I give permission for them to receive and have access to my PHI. I understand that this authorization is voluntary and is not part of my treatment.

Name: _____

Relationship: _____

Name: _____

Relationship: _____

Name: _____

Relationship: _____

- You may revoke this authorization at any time by providing written notice to:
- Salem Pulmonary Associates, P.C. and Sleep Center 801 Mission St SE, Salem, Or 97302-6222.
- Your revocation will not affect any actions already taken in reliance on this authorization.
- You are entitled to receive a copy of this authorization upon request

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Salem Pulmonary Associates, P.C. and Sleep Centers goal is to provide and maintain a good physician-patient relationship. Letting you know in advance of our office policy, allows for a good flow of communication and enables us to achieve our goal. Please read this carefully and if you have any questions please do not hesitate to ask a member of our staff.

1. Upon arrival, please present your current insurance card(s) at every visit. Please inform us of any changes in your personal information.
2. It is your responsibility to understand your insurance plan and if a written referral or authorization is required to see a specialist, if preauthorization is required prior to a procedure and what services are covered. Please be aware that if you choose to be seen before you have received a valid authorization your insurance may not pay for the visit. The Business Office cannot guarantee payment for services or coverage of services from your health plan. Patients are ultimately responsible for understanding their coverage limitation and benefits.
3. According to your insurance plan, you are responsible for any and all co-payments, deductible and co-insurances at time of service. Co-payments are the amount your policy requires us to collect with each visit. Please be prepared to pay at the time of your visit. The co-insurance is the percentage of the bill that is your responsibility according to the contract with your insurance company. The deductible is the total amount your policy requires you to pay before they pay a claim on your behalf. We will be collecting a portion or all of your owing co-insurance or deductible at the time of your office visit. We accept cash, check, Visa, Mastercard and American Express.
4. Patients without insurance or seeing a provider out of network will be required to make a deposit at the time of the visit at the following rates: New patient office visit- \$100 deposit, Established patient office visit-\$100 deposit, Sleep Study procedures-\$100 deposit.
5. Patient balances are billed immediately upon receipt of your insurance plans explanation of benefits. Your remittance is due 10 business days from receipt of your bill.
6. If previous arrangements have not been made with our finance office, any account balance over 90 days will be turned over to a collection agency.
7. A \$25 fee will be assessed for all appointments cancelled without a 24 hr notice.
8. A \$35 fee will be assessed for not showing up for your scheduled appointments.
9. **Patients who accumulate a total of 3 No Show/Same Day cancellations within a 12 month period, will automatically be TERMINATED from SPA as a patient. Exceptions will be made dependent on circumstances.**
10. **If you have not been seen in over one (1) year, Salem Pulmonary Associates, P.C. and Sleep Center WILL NOT REFILL ANY PRESCRIPTIONS UNTIL YOU ARE SEEN.**

I acknowledge that I am financially responsible for all charges whether or not they are covered by my insurance. I understand and agree that health insurance policies are an arrangement between an insurance carrier and myself and that my doctor and/or his staff are not the administrators of the policy. I authorize payment of my medical benefits to Salem Pulmonary Associates, P.C. and Sleep Center and my doctor for medical services rendered. A photocopy of the signature is as valid as the original.

If it becomes necessary to effect collections for any amount owed on this or subsequent visits, the undersigned agrees to pay for all the costs and expenses, including reasonable attorney fees. I hereby authorize the doctor to release information necessary to secure payment. Any check returned to Salem Pulmonary Associates, P.C. and Sleep Center due to non-sufficient funds will be charged a fee of \$25.00.

I have read and understand the above Office Financial Policy and agree to comply and accept the responsibility for any payment that becomes due as outlined above.

Patient Name (Please Print)

Date

Patient, Parent or Guardian Signature

Pulmonary Consultation – Patient History Form

Welcome to Salem Pulmonary Associates. In order to insure your best care, it is important that you take the time to complete this pulmonary patient medical history questionnaire thoroughly.

Name: _____ Age: _____ Date of Birth: ___/___/___

Date: ___/___/___ Referring Physician: _____ Primary Care Physician: _____

Why are you seeing a lung doctor? _____

How long have you had this problem? _____

Respiratory Assessment Questionnaire: (Please circle Y for Yes or N for No)

- | | |
|---|---|
| Y/N Unable to catch your breath at rest | Y/N Shortness of breath with exertion |
| Y/N Wheezing | Y/N Recurrent cough |
| Y/N Frequent sputum production | Y/N Coughing up blood |
| Y/N Chest pain or pressure | Y/N Inability to sleep lying flat |
| Y/N Night sweats | Y/N Recent voice change |
| Y/N Excessive sleepiness or fatigue | Y/N Swollen legs |
| Y/N Previous abnormal chest x-ray | Y/N Oxygen in use or recommended. How much? _____ |
| Y/N Collapsed lung (Pneumothorax) | What symptoms make you stop walking? _____ |
| | How far can you walk without stopping? _____ |

Past Medical History/Procedures: (Please check off any illnesses or procedure you have had)

- | | | |
|--|--|---|
| <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> Sleep Apnea | <input type="checkbox"/> On CPAP/BIPAP? |
| <input type="checkbox"/> Hay Fever | <input type="checkbox"/> Kidney Disease | |
| <input type="checkbox"/> Heart Attack | <input type="checkbox"/> Liver Disease | |
| <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Gallbladder | |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Anemia | |
| <input type="checkbox"/> Emphysema | <input type="checkbox"/> Whooping Cough | |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Chicken Pox | |
| <input type="checkbox"/> Malaria | <input type="checkbox"/> Cancer | |
| <input type="checkbox"/> Chronic/recurrent bronchitis | <input type="checkbox"/> Bronchoscopy or Lung Biopsy | |
| <input type="checkbox"/> Bronchiectasis | <input type="checkbox"/> Pulmonary Function Testing (e.g. spirometry) | |
| <input type="checkbox"/> Pneumonia | <input type="checkbox"/> Lung Surgery | |
| <input type="checkbox"/> Allergies | <input type="checkbox"/> Heart Surgery | |
| <input type="checkbox"/> Blood clot in your extremities or lung(s) | <input type="checkbox"/> Tuberculosis or exposure to | |
| <input type="checkbox"/> Macrodantin usage
(also known as Macrobid or Nitrofurantoin) | <input type="checkbox"/> Amiodarone usage
(also known as Pacerone or Cordarone) | |

When was your last TB skin test? _____ **Was it** _____ **Positive** _____ **Negative**
 Did you have a chest x-ray after the TB skin test? _____ Yes _____ No
 If yes, were the results normal? _____ Yes _____ No

Immunizations & Vaccines: (Please check all that you've had and list the year in which you had it.)

- | | | |
|---|---|---|
| <input type="checkbox"/> Tetanus/booster _____ (Year) | <input type="checkbox"/> Influenza _____ (Year) | <input type="checkbox"/> Chicken Pox _____ (Year) |
| <input type="checkbox"/> Hepatitis B _____ (Year) | <input type="checkbox"/> Pneumococcal _____ (Year) | |
| <input type="checkbox"/> MMR _____ (Year) | <input type="checkbox"/> Herpes Zoster _____ (Year) | |

(Shingles)

Name: _____ Date of Evaluation: ____/____/____

Surgery:

Name of Surgery	Year	Surgeon	Hospital

If you need more room, check this box and add additional notes on page (9)

Hospitalizations for illness:

Reason	Year	Hospital

If you need more room, check this box and add additional notes on page (9)

Medications: Please list your current medications: *(include any Inhalers, Nebulizers and/or over- the- counter such as vitamins)*

Medication	Strength	Frequency

If you need more room, check this box and add additional notes on page (9)

Allergies to Medications:

Medication	Type of Reaction

If you need more room, check this box and add additional notes on page (9)

Family History:

Family Member	Living	Deceased	Age/Age at Death	Health Problems or Cause of Death
Father				
Mother				
Spouse				
Siblings				

If you need more room, check this box and add additional notes on page (9)

Name: _____ Date of Evaluation: ____/____/____

Check any disease that a blood relative may have had:

- Heart Disease
- High Blood Pressure
- Diabetes
- Cancer
- Asthma
- Tuberculosis
- Other (please describe): _____
- Thyroid Disease
- Kidney Disease
- Liver Disease
- Emphysema
- Strokes
- Blood clotting disorders
- Rheumatoid Arthritis
- Scleroderma
- Factor V Leiden Mutation
- Alpha-1 Antitrypsin Deficiency
- Cystic Fibrosis
- Lupus

Social History:

Marital Status: (Circle One)

Single / Married / Divorced / Widowed

Children:

Number of children: _____

Any Medical Problems? _____

Living Demographics:

Where did you grow up? _____

Where have you lived most of your life? _____

What is your level of education? _____

Exercise:

Do you exercise regularly? Yes No

History of Alcohol Use:

Do you consume alcohol? Yes No

If so, how many drinks per week? _____

Describe Your Home: (Circle one).

House / Apartment / Mobile Home / Other

Problems with water leaks, wet spots, black mold? Yes No

How is home heated? _____

Pets:

Do you have pets in your home? Yes No

Cat(s) / Dog(s) / Bird (s) / Farm Animals

History of Tobacco Use:

Do you smoke cigarettes/cigars? Yes No

If so, how many per day? _____

How many years have you smoked? _____

If you used to smoke, how long ago did you quit? _____

Do you live with a smoker? Yes No

Caffeine Use:

Do you consume caffeine? Yes No

If so, how many drinks per day? _____

Recreational Drug Use:

Do you use recreational drugs? Yes No

If yes, what type and how often? _____

Have you ever used I.V. drugs? Yes No

Employment History:

Are you working now? Yes No

Have you ever been exposed to asbestos, sand or dust at work? Yes No

Have you ever been exposed to radiation or strong fumes? Yes No

Shipyard work? Yes No

Electrician work? Yes No

Plumbing work? Yes No

What jobs have you done? _____

Occupational and Environmental Exposure History: (Please circle Y for Yes or N for No)

Have you ever worked in any of the following occupations or environments?

- | | | |
|--|-----------------------------|------------------------|
| Y / N Pulp mill Worker | Y / N Mica Worker | Y / N Pipe Coverer |
| Y / N Saw mill Worker | Y / N Smelter | Y / N Mining |
| Y / N Cotton Mill Worker | Y / N Silica Dust | Y / N Foundry |
| Y / N Woodworker | Y / N Sandblaster | Y / N Ship Yards |
| Y / N Farming | Y / N Carpenter | Y / N Pottery Worker |
| Y / N Radiation | Y / N Painter | Y / N Talc Worker |
| Y / N Asbestos Abatement Worker | Y / N Insulation Worker | Y / N Beryllium Worker |
| Y / N Insulation Product Manufacturing | Y / N Aluminum Worker | Y / N Plastic Worker |
| Y / N Umatilla Army Depot Worker | Y / N Textile Manufacturing | Y / N Railroad Worker |

Name: _____ Date of Evaluation: ____/____/____

Review of Systems: (Please check off any symptom(s) that you are experiencing)

Constitutional:

- Lack of energy
- Weight gain
- Weight loss
- Fevers
- Chills
- Night sweats
- Daytime sleepiness
- Trouble sleeping
- Weakness
- Loud snoring
- Breathing difficulty while sleeping (apnea)

Ophthalmologic:

- Wears glasses/contacts
- Watering/irritation of eyes
- Cataracts
- Glaucoma
- Vision Changes

ENT:

- Difficulty hearing
- Earache
- Buzzing or ringing in ears
- Nasal stuffiness
- Nose bleeds
- Persistent hoarseness
- Sore or bleeding gums
- Sore tongue
- Wears dentures or partials
- Sinusitis

Respiratory:

- Shortness of breath
- Wheezing
- Raises phlegm
- Cough up blood
- Daily cough
- Asthma
- Emphysema
- Recurrent bronchitis
- Tuberculosis
- Pneumonia
- Fluid around lungs
- Scarring of lungs

Immune System:

- Multiple infections
- Immune deficiency
- Seasonal allergies

Cardiac:

- Chest pain/angina
- Irregular heartbeat/murmur
- High blood pressure
- Heart attack
- Leg swelling/pain
- Circulation problems

Gastrointestinal:

- Poor appetite
- Trouble swallowing
- Painful swallowing
- Heartburn
- Stomach ulcer/pain
- Indigestion
- Constipation
- Diarrhea
- Nausea
- Vomiting
- Hemorrhoids
- Black stools
- Blood in stools
- Jaundice
- Liver problems
- Pancreas problems
- Gallstones
- Vomiting blood
- Hepatitis

Genitourinary:

- Getting up more than once a night to urinate
- Trouble starting stream
- Trouble emptying bladder
- Blood in urine
- Venereal disease
- Kidney or bladder stones
- Impotence

Musculoskeletal:

- Joint pain, swelling or redness
- Arthritis
- Back pain
- Muscle pain
- Gout
- Osteoporosis
- Phlebitis

Dermatologic:

- Rash
- Skin cancer

- Skin infections
- Acne
- Nonhealing ulcer

Endocrine:

- Diabetes
- Thyroid disease
- High cholesterol
- Excessive thirst
- Excessive hunger
- Adrenal gland problems

Hematologic:

- Easy bleeding or bruising
- Anemia
- Clotting disorder
- Previous transfusions
- Blood clots in legs
- Blood cancer

Neurologic:

- Stroke
- Seizures
- Paralysis
- Numbness of hands
- Numbness of feet
- Memory loss
- Loss of consciousness
- Headaches
- Balance problems
- General weakness
- Localized weakness

Psychiatric:

- Hallucinations
- Feeling depressed
- Suicidal thoughts
- Suicide attempt
- Anxiety
- Nervous or upset
- Insomnia

Gynecologic: (Female Only)

- Breast lumps, masses
- Breast cancer
- Recent mammogram
- Recent Pap smear
- Recent pelvic exam
- Menopause
- Hysterectomy
- Hormone therapy
- Birth control pills

801 MISSION ST. SE, SALEM, OREGON 97302
(503) 588-3945
FAX (503) 588-0256

Name: _____ Date of Evaluation ____/____/____

Activities of Daily Living: (Are you experiencing any of the following – Circle Y for Yes and N for No?)

- Y / N Difficulty with bathing, dressing or feeding yourself?
- Y / N Difficulty with showering, vacuuming, or making the bed?
- Y / N Difficulty getting out of chairs or bed?
- Y / N Decreased movement or strength in your arms or legs?
- Y / N Have you fallen in the last month, or have balance problems?
- Y / N Has it been more than 5 years since you obtained a new wheelchair?
- Y / N Do you often choke on food, liquids or pills?
- Y / N Do you have difficulty communicating your needs to others?
- Y / N Decrease in the loudness of your voice or ability to speak clearly?

Patient Medical/Legal Health Care Documents and Directives:

- Y / N Do you have a Living Will or Advance Directive?
- Y / N Do you have an Organ Donor Card designated on your Oregon Driver's license?
- Y / N Do you have a Healthcare Power of Attorney?
- Y / N Full Resuscitation
- Y / N Do Not Resuscitate
- Y / N No ventilator support
- Y / N General Medical Care Only

What are your general thoughts about end of life care? _____

Would you like a copy of our report to go to any other doctors? *(Please List below)*

- 1.
- 2.
- 3.

Please use this space to fill in any details from prior pages where you required extra room for documentation.

Patient Sleep Questionnaire (STOP BANG)

Please answer the following questions to find out if you are at risk for Obstructive Sleep Apnea (OSA)

STOP

S (snore)	Have you been told that you snore?	Yes / No
T (tired)	Are you often tired during the day?	Yes / No
O (obstruction)	Do you know if you stop breathing or has anyone witnessed you stop breathing while you are asleep?	Yes / No
P (pressure)	Do you have high blood pressure or on medication to control high blood pressure?	Yes / No

If you answered yes to two (2) or more questions on the STOP portion you are at risk for Obstructive Sleep Apnea

To find out if are at moderate to severe risk of OSA, complete the BANG questions below:

BANG

B (BMI)	Is your body mass index greater than 28?	Yes / No
A (age)	Are you 50 years old or older?	Yes / No
N (neck)	Are you a male with a neck circumference greater than 17 inches or a female with a neck circumference greater than 16 inches?	Yes / No
G (gender)	Are you a male?	Yes / No

The more questions you answer yes to on the BANG portion, the greater your risk of having moderate to severe Obstructive Sleep Apnea.

Name: _____ Date of Evaluation ____/____/____/

This Section For SPA Physician and Medical Staff Documentation

PHYSICAL EXAMINATION:

Gen'l Appear _____ Wt. _____ Ht _____ HR _____ BP(arm/position) _____ RR _____

WNL N=Normal A=Abnormal D=Deferred

Description of Abnormal Findings

(3) **Nose:** Mucosa _____ Turb _____ Septum _____ Sinuses _____
 Mouth: Mucosa _____ Teeth _____ Gingiva _____
 Throat: Palate _____ Tongue _____ Tonsils _____ Post. pharynx _____

 (3) **Neck:** Appear _____ Thyroid _____ Jugular vein _____

 (5) **Resp:** Sym/Exp _____ Effort _____ Percuss'n _____ Palp'n _____
 Auscult'n _____

 (1) **Heart:** Rate _____ Rhythm _____ S1/S2 _____ Murmur _____
 Rub _____ Gallop _____

 (2) **Abdomen:** Appear _____ Tenderness _____ Masses _____
 Scars _____ Spleen _____ Liver _____

 (1) **PVS:** Appear _____ Pulses _____ Edema _____ Carotid Art _____

 (1) **Extr:** Clubbing _____ Cyanosis _____ Ulcers _____ Tenderness _____

 (1) **Skin:** Rash _____ Lesions _____ Ulcers _____ Bruising _____

 (2) **MS:** Strength _____ Tone _____ Movements _____
 Atrophy _____ Gait _____ Station _____

 (2) **Neuropsych:** Orient'n _____ Affect _____

 Chest (Breasts):

 GU:

.....

Notes: _____

PHYSICIAN MEDICAL DECISION MAKING: (For Medical Personnel Use Only)

Data Reviewed: ___/___/___

- Chest radiographs:**
 - Office (date) _____
Dictated? Yes
 - Outside (date) _____
- Chest CT Scan (date)** _____
- Awake oximetry (date)** _____
- Overnight oximetry (date)** _____
 - Office (date) _____
 - Outside (date) _____
- VQ Scan (date)** _____
- PET/SPECT Scan (date)** _____
- Bronchoscopy (date)** _____
- PSG/MSLT (date)** _____
- Blood Tests/Other (specify & date):**

- Pulmonary Function Tests**
 - Spirometry
 - Office (date) _____
- Lung Volumes**
 - Office (date) _____
 - Outside (date) _____
- Diffusing Capacity**
 - Office (date) _____
 - Outside (date) _____
- Methacholine Challenge Testing**
 - Office (date) _____
 - Outside (date) _____
- ABG (date)** _____
- Exercise Stress Testing (date)** _____
- 6 Minute Walk Test (date)** _____
- Echocardiogram (date)** _____
- Thoracentesis (date)** _____

IMPRESSION:

PLAN: